Restroom walk sheet: cleaning, detail, deep work and supplies

Use one copy per restroom and walk it the morning after a cleaning visit.

Restroom _____ **Floor or location** _____

Checked by _____ **Date** _____

Each visit

- ☐ Door push plate, handle and light switch wiped
- ☐ Toilets and urinals cleaned inside and out, seats and hinges too
- ☐ Stall latches, flush handles and partition edges wiped
- ☐ Sinks, faucets and counters clean, no standing water
- ☐ Mirrors free of streaks and splash marks
- ☐ Trash and sanitary bins emptied and lined fresh
- ☐ Floor swept, then mopped toward the exit
- ☐ Handles, latches and levers disinfected per the label dwell time

Weekly detail

- ☐ Stall doors and partition panels washed
- ☐ Toilet and urinal bases scrubbed at the floor
- ☐ Wall tile beside urinals and sinks wiped
- ☐ Dryer and dispenser housings cleaned around the drip zone
- ☐ Floor drains flushed with fresh water
- ☐ Corners, baseboards and behind the door brushed out
- ☐ Under-sink floor cleared of hair and grit

Deep work on the calendar

- ☐ Tile and grout machine-scrubbed, dirty water recovered
- ☐ Scale removed from bowls, urinals and basins
- ☐ Floor drains cleaned beneath the grate
- ☐ Walls and wainscot washed from the top down
- ☐ Vent covers, light lenses and partition tops dusted
- ☐ Faucets, flush valves and supply lines detailed

Restocking

- [ ] Toilet paper: full roll plus a spare in each stall
- [ ] Seat cover holders loaded
- [ ] Paper towels at every sink or station
- [ ] Hand soap topped up at each basin
- [ ] Hand sanitizer filled at the entry
- [ ] Liners in the main bin and each stall bin
- [ ] Closet shelf back to its set amount

Your notes

- [ ] Items that ran out, with the time noticed
- [ ] Odor or problem spots to move up a column
- [ ] Fixtures to add or strike for this room

Notes